

STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

AGENDA

Notice of Meeting to be held on Wednesday 9th October in the **Gredley Room, Ellesmere Centre** Stetchworth at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)


Mrs Marilyn Strand – Clerk to Stetchworth Parish Council
4th October 2019

53/19/20 To receive & approve apologies for absence.

54/19/20 To Receive Declarations of Pecuniary and non-Pecuniary Interest

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

55/19/20 Open Forum for Public Participation

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

56/19/20 The Ellesmere Centre

(a) Ellesmere Centre Report.

(b) Car park extension:

1. to consider quotations for topographical survey.
2. to consider quotation for arboricultural survey.
3. to consider quotation for drainage plans.

(c) Leylandii on northern boundary – to consider proposal from Sanctuary Housing.

(d) To consider request from Newmarket Joggers for use of recreation ground for 10k race 2020.

57/19/20 To Approve the Minutes of the Annual Meeting held on 11th September 2019.

58/19/20 Matters Arising including reports from the Clerk and Councillors (for information only)

- (a)
- Village sign.
 - Blue car spring.
 - Speedwatch.
 - Jobs completed by 'handyman'.
 - Independent Internal Auditor visit, 24th October.

(b) Report from the Clerk from SLCC Regional Roadshow and SLCC Branch Meeting.

(c) Report from the Parish Forum, 30th September.

59/19/20 District & County Councillors' Reports

60/19/20 Finance - to approve accounts for payment:

(a)	Ref:	Payee/Item	Chq. no	Total	Exc. VAT
	(1)	Clerk's salary – Sep 19	SO	£300.00	
	(2)	Clerk's expenses	101445	£69.97	
	(3)	RH Landscapes	101446	£240.00	£200.00
	(4)	Ellesmere Centre	101447	£25.00	
	(5)	Fenland Leisure – blue car spring	101448	£660.60	£550.50
	(6)	Roger Evans (handyman)		tbc	
		Total payments for the month:		£tbc	

(b) To note monies received: -

- ECDC re: precept 2nd instalment - £7,500

(c) Proposed Q2 accounts and bank reconciliation. – defer to November meeting.

(d) Budget proposal 2020-2021 – defer to November meeting.

61/19/20 Administration

- (a) Street lighting energy changeover – to consider quotations for the supply of electricity.
- (b) Model Financial Regulations – to agree and adopt updated regulations.
- (c) Website Accessibility Regulations – to consider upgrade of website and adoption of accessibility policy.
- (d) To consider attendees to the Local Councils Conference, Friday 8th November, Huntingdon.

62/19/20 Planning

- (a) To receive planning application decisions & tree works: -
 - 19/00074/TCON The Dove House, 16 Church Lane – to comply with condition 2 (tree topping, lopping and felling) of Decision Notice N/69/376.
- (b) To consider planning applications received:
None.

63/19/20 Community Matters/General Maintenance

- (a) To consider quotation from Balfour Beatty re: removal of street light on Ley Road.
- (b) Update on planning permission for St Peter's Church Sign.
- (c) Gravestones in the churchyard.
- (d) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

64/19/20 Date of Next Meeting & Matters for Future Consideration